

City of Lawrence  
Administrative Policy

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| SUBJECT<br>Lawrence Utility<br>Management System<br>(LUMS) Policy | APPLIES TO<br>Utility Department / All<br>Divisions | EFFECTIVE DATE<br>May 22, 2007 |
| APPROVED BY<br>City Manager/City<br>Commission (1)                | TOTAL PAGES<br>1                                    | POLICY NUMBER<br>101           |

- 1.0 **Purpose:** Establish guiding principals of conduct for the City's Utility Department to reduce its environmental impact and occupational health and safety hazards and improve product quality and services.

- 2.0 **Definitions:**  
Code of Good Practice – Broad framework of goals and commitments to guide specific Utility Department activities.

Management System (MS) – Plan which describes and documents the way the Lawrence Utilities Department manages activities, by identifying the parts critical to compliance and quality, by setting clear and attainable goals, by implementing a mechanism for periodic checking of the system, and by involving the public and stakeholders in the process.

- 3.0 **Policy:**  
The City of Lawrence Department of Utilities commits to:
- ◆ The prevention of pollution, injury, and ill health, as it relates to the Utilities Department, the promotion of energy and resource conservation and the appropriate health and safety practices.
  - ◆ Production of quality products and services, including consideration of customer and interested party input.
  - ◆ Continual improvement in the management of environmental, health and safety, and product and service quality, including development and implementation of goals and targets. The goals and targets will be set and reviewed for alignment with current City Commission goals.
  - ◆ Comply with all applicable environmental laws, appropriate occupational health and safety practices, product and service standards, National Biosolids Partnership Code of Good Practice, and any other requirements to which the organization subscribes.

(1) Approved by City Commission on 5/22/07.